

Level 6 - Professional Projects & Capstone

Theory & Practice Workbook • SØRAV Music Academy • Logic Pro-centred learning resource

How to use this resource

Work through one task at a time. Keep the session musical and purposeful. These are learning frameworks, not rigid rules; adapt choices to the source material, brief, and listening evidence.

1. Reading the brief and defining scope

A professional project starts with a clear definition of success, constraints, deliverables, stakeholders, timeline and acceptance criteria. Ambiguity creates rework. Write down assumptions and ask for clarification when the brief conflicts with itself.

Turn the brief into a checklist: what must be delivered, what is optional, who approves it, and what technical requirements apply. Keep a decision log.

Practice prompt

Demonstrate this concept in a real session. Compare at least two alternatives, describe what you heard, and explain why your final choice supports the musical or project goal.

Observation before the change:

Test / demonstration:

What improved and what did not:

Decision and evidence:

2. Project planning and file architecture

A dependable project structure makes it possible to find assets, restore versions and hand work to another person. Use consistent naming, dates or version numbers, clear folders and backups. Never make the only copy the working copy.

Create folders for session, audio, exports, references, notes and archive as appropriate. Save milestone versions and verify that required assets are actually present.

Practice prompt

Demonstrate this concept in a real session. Compare at least two alternatives, describe what you heard, and explain why your final choice supports the musical or project goal.

Observation before the change:

Test / demonstration:

What improved and what did not:

Decision and evidence:

3. Creative development and decision-making

Separate exploration from commitment. Make prototypes, compare alternatives and judge them against the brief. A technically impressive result can still miss the intended audience, emotion or function.

Create two or three purposeful alternatives, describe the trade-off in each, and choose using the agreed criteria. Avoid endless tweaking without a decision question.

Practice prompt

Demonstrate this concept in a real session. Compare at least two alternatives, describe what you heard, and explain why your final choice supports the musical or project goal.

Observation before the change:

Test / demonstration:

What improved and what did not:

Decision and evidence:

4. Quality assurance and critical review

Quality control checks both creative intent and technical integrity. Listen from beginning to end; check transitions, silence, clipping, missing assets, mono compatibility where relevant, naming and format. A clean-looking session is not proof that an export is correct.

Use a repeatable checklist and listen to the actual delivered files on more than one playback system when feasible. Compare against the brief and document any accepted limitation.

Practice prompt

Demonstrate this concept in a real session. Compare at least two alternatives, describe what you heard, and explain why your final choice supports the musical or project goal.

Observation before the change:

Test / demonstration:

What improved and what did not:

Decision and evidence:

5. Revision handling and version control

Revisions are easier when feedback is specific, time-stamped and tied to a version. Preserve approved milestones and avoid overwriting the only working file. Clarify contradictory notes before making changes that affect the whole project.

Keep a revision log with request, action, result, date and version. Re-export after changes and repeat the relevant quality checks.

Practice prompt

Demonstrate this concept in a real session. Compare at least two alternatives, describe what you heard, and explain why your final choice supports the musical or project goal.

Observation before the change:

Test / demonstration:

What improved and what did not:

Decision and evidence:

6. Delivery, metadata and handoff

Delivery includes more than exporting audio: file naming, versions, formats, metadata, credits, stems or alternate mixes may be required. Do not assume a platform or client will infer missing details.

Use a delivery manifest listing every file, its purpose, technical specification and status. Open the files after export and ensure the handoff is understandable to someone who did not build the session.

Practice prompt

Demonstrate this concept in a real session. Compare at least two alternatives, describe what you heard, and explain why your final choice supports the musical or project goal.

Observation before the change:

Test / demonstration:

What improved and what did not:

Decision and evidence:

7. Capstone: end-to-end production

Combine planning, creation, revision and quality control in one coherent project. Define a realistic scope and make evidence-based choices. Keep the brief visible while working so polish does not displace the core goal.

Build a short original piece or production deliverable. Save milestone versions, note major decisions, export the requested files, and complete a full QC pass before declaring it finished.

Practice prompt

Demonstrate this concept in a real session. Compare at least two alternatives, describe what you heard, and explain why your final choice supports the musical or project goal.

Observation before the change:

Test / demonstration:

What improved and what did not:

Decision and evidence:

8. Portfolio presentation and reflection

A portfolio should show the work, clarify your role, and make the result easy to review. A concise process note explains constraints and decisions without overstating your contribution. Reflection identifies a next skill to improve.

Prepare a final package with a short description, your exact role, deliverables, technical notes where relevant, and a self-review: what worked, what you would change, and why.

Practice prompt

Demonstrate this concept in a real session. Compare at least two alternatives, describe what you heard, and explain why your final choice supports the musical or project goal.

Observation before the change:

Test / demonstration:

What improved and what did not:

Decision and evidence: